If you have any difficulty filling in this application form or would like an application form sent out to you, please call **08456 800 172** or email us at [careers@e-qualitylearning.com](mailto:careers@e-qualitylearning.com)

# Personal details

|  |  |
| --- | --- |
| **Name:** | Click here to enter text. |
| **Address:** | Click here to enter text. |
| **Postcode:** | Click here to enter text. |
| **Date of Birth:** | Click here to enter a date. |
| **Home Telephone No:** | Click here to enter text. |
| **Mobile Telephone No:** | Click here to enter text. |
| **Skype Name:** | Click here to enter text. |
| **Email Address:** | Click here to enter text. |
| **N.I Number:** | Click here to enter text. |

# Availability

|  |  |  |
| --- | --- | --- |
| **Minimum Hours to Complete:** | Click here to enter text. | |
| **Maximum Hours to Complete:** | Click here to enter text. | |
| **Availability – Days and Times:**  ***(This needs to reflect your availability in an average week. Please check the day box and insert maximum start and end time.)*** | Mon  Tue  Wed  Thur  Fri  Sat  Sun | Click here to insert start and end time.  Click here to insert start and end time.  Click here to insert start and end time.  Click here to insert start and end time.  Click here to insert start and end time.  Click here to insert start and end time.  Click here to insert start and end time. |
| **Are you competent with Windows Systems?** | Yes No | |
| **Are you competent with Apple Systems?** | Yes No | |
| **Do you have Broadband Internet?** | Yes No | |
| **What areas can you cover: *(Trainer applications only - you need to be able to cover an area 1-1.5 hours from your location)*** | Click here to enter text. | |

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# Education, Training and Development

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Location** | **Level** | **Subject** | **Grade** |
| *e.g. May 2001* | *Northumbria University* | *BSc (Hons)* | *Sociology* | *2:1* |
| Click here to enter a date. | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |

# Most Recent Employment/Work Experience

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Start Date** | **End Date** | **Employer Name** | **Job Title & Salary** | **Reason For Leaving** |
| *e.g. June 2008* | *Present* | *Fine Coffee Company* | *Assistant Manager* | *Wanted to work in IT* |
| Click here to enter a date. | Click here to enter a date. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| **Main tasks and responsibilities in this role** | | | | |
| Click here to enter text. | | | | |

# Past Employment/Work Experience

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Start Date** | **End Date** | **Employer Name** | **Job Title & Salary** | **Reason For Leaving** |
| *e.g. June 2008* | *Present* | *Fine Coffee Company* | *Assistant Manager* | *Wanted to work in IT* |
| Click here to enter a date. | Click here to enter a date. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| **Main tasks and responsibilities in this role** | | | | |
| Click here to enter text. | | | | |
|  | | | | |
| **Start Date** | **End Date** | **Employer Name** | **Job Title & Salary** | **Reason For Leaving** |
| *e.g. June 2008* | *Present* | *Fine Coffee Company* | *Assistant Manager* | *Wanted to work in IT* |
| Click here to enter a date. | Click here to enter a date. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| **Main tasks and responsibilities in this role** | | | | |
| Click here to enter text. | | | | |
|  | | | | |
| **Start Date** | **End Date** | **Employer Name** | **Job Title & Salary** | **Reason For Leaving** |
| *e.g. June 2008* | *Present* | *Fine Coffee Company* | *Assistant Manager* | *Wanted to work in IT* |
| Click here to enter a date. | Click here to enter a date. | Click here to enter text. | Click here to enter text. | Click here to enter text. |
| **Main Tasks and Responsibilities in this Role – Please Detail Below** | | | | |
| Click here to enter text. | | | | |

# Personal Statement

|  |
| --- |
| **Please provide details of why you would like to work for e-Quality Learning. Include details of any experience or interests you have that may be relevant to the job and reasons why you think you would be an excellent IT software trainer.** |
| Click here to enter text. |

# Medical Details

|  |
| --- |
| **Do you have any illness, disability or medical condition which may affect your work that your employer needs to be made aware of and/or make provisions for? Please provide details below** |
| Click here to enter text. |

# References – One must be your current or most recent employer

|  |  |
| --- | --- |
| **Name:** | Click here to enter text. |
| **Address:** | Click here to enter text. |
| **Telephone Number:** | Click here to enter text. |
| **Email:** | Click here to enter text. |
| **Relationship to Applicant:** | Click here to enter text. |
| **Name:** | Click here to enter text. |
| **Address:** | Click here to enter text. |
| **Telephone Number:** | Click here to enter text. |
| **Email:** | Click here to enter text. |
| **Relationship to Applicant:** | Click here to enter text. |

Please complete and return this application form to [careers@e-qualitylearning.com](mailto:careers@e-qualitylearning.com)